

GLOCESTER LAND TRUST
REGULAR MEETING
April 10, 2018

The regular meeting of the Gloucester Land Trust took place on April 10, 2018 at the Gloucester Town Hall. Chair Stephen Mitchell called the meeting to order at 7:00 p.m.

Members in attendance: Stephen Mitchell, Steven St. Pierre, Russell K. Gross, Roy Najecki, Janine Pitocco and legal counsel John J. Bevilacqua, Sr.

Members Absent: Gene Cavaliere, David Piccirillo

Minutes: Judi Rix

Guests: None

Pledge of Allegiance

Open Forum Agenda Items Only: No one present wished to speak.

Approval of minutes of previous meetings

a. Steven St. Pierre made a motion to accept the minutes of the March 27, 2018 meeting; it was seconded by Russell K. Gross and passed unanimously.

Treasurer's Report: Treasurer Roy Najecki provided an updated treasurer's report which reflected all expenses and deposits up until the last meeting in March. The town closed the books, and the real estate deposit of \$83,191.41 was the largest ever received. Steven St. Pierre made a motion to accept the treasurer's report as presented; it was seconded by Russell K. Gross and passed unanimously.

Approval of Bills:

a. Russell K. Gross made a motion to pay the recording clerk Judi Rix \$164.00 for the March 27, 2018 meeting minutes and hyperlinking of agenda; Steven St. Pierre seconded the motion and it passed unanimously.

b. Janine Pitocco made a motion to pay John Bevilacqua \$1,000 for Legal Services for March 2018; Steven St. Pierre seconded the motion and it passed unanimously.

c. Steven St. Pierre made a motion to pay WB Mason \$140.88 for Office Supplies; Janine Pitocco seconded the motion and it passed unanimously. This vote was for the record only since the town already paid this bill.

Old Business

a. Joe Sweet Property Parking Area Update: No update on this item, still waiting on the weather.

b. Construction of bridges on Phillips Farm Property: Steven St. Pierre confirmed with Ms. Becky Kalagher of the Bay State Trail Riders Association that the group will raise all the funds associated with this project. Roy Najecki provided the Board with a brochure of a bridge company that was used on the project he worked on at the Wood River; he also provided a few pictures of that project. Attorney Bevilacqua will have a few bridge contractors that he knows get in touch with Steven St. Pierre.

c. Summer Youth Program and GLT: Chairman Mitchell is going to send the information to the Interlocal Trust for them to review and provide feedback. Roy Najecki to put together a list of tasks the workers could perform, which included mowing grass, litter clean-up, and trail repair/maintenance. Mr. Najecki believes three workers, working four days a week for four hours per day, for eight weeks would

Approved Minutes

be a good starting point for the program. Factoring in what minimum wage is, that would be approximately \$4,000.

d. Hawkins Garage, gates, and new GLT signs update: Stephen Mitchell met Mr. Gervasio at the garage to discuss putting a gate up at that location. Mr. Gervasio has not been able to look at the signs that need to be installed at the properties because when he has attempted to go to the DPW, they have been closed. Chairman Mitchell has asked him to provide a cost breakdown on gate installation and the cost of each of the signs to be installed.

New Business

a. Seek to secure bid of engineer for Hawkins Spillway and Causeway: Attorney Bevilacqua still working on; Steven St. Pierre is going to reach out to a local business that he knows does this type of work.

b. Laptop computers update from Rob Bonnell: Stephen Mitchell asked Mr. Bonnell to look into new laptops for the Board members, and also asked him to check the state list. Mr. Bonnell recommended the Board purchase Apple iPads at a cost of approximately \$750.00 each. Steven St. Pierre made a motion to allow Chairman Mitchell to continue collecting information on this possible purchase to bring back before the Board; it was seconded by Janine Pitocco and passed unanimously.

c. Management Plan Update for Seldom Seen Farm: Stephen Mitchell, Roy Najecki and Gene Cavaliere have set a date to begin working on this management plan, and hope to have an updated draft ready for the next meeting. Chairman Mitchell would like to get three more management plans updated this year.

d. Maintenance timeline proposal: Stephen Mitchell thanked Steven St. Pierre for creating a draft maintenance timeline. Chairman Mitchell asked the Board member to review the draft and bring any suggestions/feedback to the next meeting. The Board would also like to identify all properties that need signage at the next meeting.

Correspondence

a. Kevin Nerney (Safari RI) 03/28/2018: Mr. Nerney coordinates outdoor activities and would like to connect with the GLT. Chairman Mitchell invited him to attend any of the GLT meetings to speak with the board.

b. RI Interlocal Trust Premium Estimate: Chairman Mitchell completed the document and sent it back to the Trust; he is waiting on their response. Not much has changed in his responses from last year, so he is not anticipating a large increase in the premium.

Trail Inspection and Volunteer Hour(s) Reports: The inspections will begin when the weather improves.

Monthly GLT Activities / Reports: No GLT sponsored activities to report on, but Roy Najecki recently attended a historical cemetery workshop that also focused on how to take care of the headstones.

Open Forum: Steven St. Pierre is working on updating the GLT website. Chairman Mitchell wanted to ask the preference of the Board regarding the next GLT meeting. Can leave it at 5/8 but will be difficult for him to organize before he is scheduled to leave town on business; could leave it as is if the members really want that, or can move it to 5/15 or 5/22. After some discussion, it was decided that the next meeting would be held on Tuesday, May 22, 2018 at 7pm in Gloucester Town Hall.

Executive Session: There was no Executive Session at this meeting.

There being no further business before the Land Trust, Roy Najecki made a motion to adjourn at 8:01p.m. The motion was seconded by Janine Pitocco and it passed unanimously.

APPROVED AT: MAY 22, 2018 MEETING