

GLOCESTER LAND TRUST
WORKSHOP MEETING
August 26, 2014

A workshop for the Gloucester Land Trust took place on August 26, 2014 at the Gloucester Town Hall. Chair Stephen Mitchell called the meeting to order at 7:00 p.m.

Members in attendance: Russell K. Gross, Stephen Mitchell, Roy Najecki, Steven St. Pierre, George Charette, Gene Cavaliere (arrived by 7:10pm) and Legal counsel John J. Bevilacqua.

Members Absent: Rebecca Schultz

Minutes: Judi Rix

Guests: Jessie Gross

Pledge of Allegiance

Open Forum Agenda Items Only

No one present wished to speak at this time.

Approval of minutes of previous meetings

- a. Russell K. Gross made a motion to accept the minutes of the August 12, 2014 meeting; it was seconded by Roy Najecki and passed by all present, with Steven St. Pierre abstaining due to not being on the board for that meeting. (Mr. Cavaliere had not arrived yet.)

Approval of Bills

- a. George Charette made a motion to pay the recording clerk Judi Rix \$145 for the August 12, 2014 meeting minutes; Roy Najecki seconded and it passed unanimously.

Workshop

Budget: Roy Najecki provided the trustees with a copy of the Gloucester Land Trust's 2013-2014 income statement and 2014-2015 projected budget spreadsheet. The board went through the budget line by line and made a few changes. Going forward, the trustees are hoping to increase the income portion of the budget by getting more donations, more membership applications and looking into alternative methods of revenue like legislative grants. Stephen Mitchell asked that the cost of revamping the Steere Hill parking area be added to the capital expenses portion for an estimated cost of \$25,000. Mr. Najecki will get the adjusted budget out to the trustees for review and Stephen Mitchell will put it on the September 10th agenda for approval and a vote from the board.

Strategic Planning: Stephen Mitchell provided the trustees with an 8 page document summarizing the last strategic workshop. Mr. Mitchell asked if anyone present had anything to add to the mission portion of the planning. Gene Cavaliere wanted to make sure that the trust of the public was included in the mission because he feels that is important, and the other trustees agreed that it was as well. Strengths, weaknesses, opportunities, threats and strategic visions were all reviewed and the trustees did not have anything else to add. When looking at the goals of the board, the list began with 13 items. The trustees felt that 13 goals is too many to execute within a reasonable timeframe. To begin whittling away at them, the trustees began labeling each goal as either long term or short term (within 1 year). Once they were labeled, they needed to get prioritized. The top three short term goals were identified as: review and update management plans, implement a regular trail inspection program and prioritize a list of projects for GLT properties. The top three long term goals were identified as:

baseline documentation, seeking national accreditation and change the appearance of GLT properties (parking lots, signs and brochures).

Set Agenda for September Workshop: The trustees will begin work on the management plans for the various GLT properties. Stephen Mitchell will not be at this meeting, so Stephen St. Pierre will run it.

Executive Session: A motion was made by George Charette to convene to Executive Session; it was seconded by Stephen St. Pierre and passed by all. Stephen St. Pierre made a motion to leave Executive Session, Roy Najecki seconded the motion and it passed by all.

Executive Session Motions:

Title 42 Section 42-46-5 (5) Purposes for which meeting may be closed to the public

Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.

- a. **Gross Property Boundary:** Stephen St. Pierre made a motion to implement the submitted boundary resolution by relocating the Ridge trail in the two contested locations and installing up to four bar-ways on the GLT property for a cost not to exceed \$400.00; George Charette seconded the motion and it passed by all.

There being no further business before the Land Trust, Russell K. Gross made a motion to adjourn at 9:10 p.m. The motion was seconded by Steven St. Pierre and it passed unanimously.

APPROVED AT SEPTEMBER 10, 2014 MEETING