

GLOCESTER LAND TRUST  
REGULAR MEETING  
November 18, 2014

The regular meeting of the Gloucester Land Trust took place on November 18, 2014 at the Gloucester Town Hall. Chair Stephen Mitchell called the meeting to order at 7:05 p.m.

Members in attendance: Stephen Mitchell, Gene Cavaliere, Russell K. Gross, Rebecca Schultz and Legal counsel John J. Bevilacqua.

Members Absent: Roy Najecki, George Charette and Steven St. Pierre

Minutes: Judi Rix

Guests: None

**Pledge of Allegiance**

**Open Forum Agenda Items Only**     No one present wished to speak at this time.

**Approval of minutes of previous meetings**

- a. Russell K. Gross made a motion to accept the minutes of the October 28, 2014 meeting; it was seconded by Rebecca Schultz and passed unanimously with Gene Cavaliere, abstaining due to his absence at that meeting.

**Treasurer's Report:** Treasurer Roy Najecki was not present at the meeting, but Stephen Mitchell had received a finance sheet from the town with the GLT budget. The spreadsheet showed the GLT owed the town money, so Mr. Mitchell asked for more information about it. Apparently the amount was for the paychecks and FICA for recording clerk Judi Rix. Mr. Mitchell was confused about why that was coming out of a town budget and not just right out of the GLT budget.

**Approval of Bills**

- a. Rebecca Schultz made a motion to pay the recording clerk Judi Rix \$145 for the October 28, 2014 meeting minutes; Russell K. Gross seconded and it passed unanimously.
- b. Rebecca Schultz made a motion to pay John Bevilacqua's October 2014 bill for \$1,000; Russell K. Gross seconded and it passed unanimously.
- c. Russell K. Gross made a motion to pay the Land Trust Alliance's yearly premium for \$575.00; Rebecca Schultz seconded and it passed unanimously.
- d. Russell K. Gross made a motion to pay Blouin General Welding & Fabrication \$450.00 for the metal grate to be placed over the hole at Hawkin's Dam to make it safe; Gene Cavaliere seconded and it passed unanimously.

**Old Business**

- a. Property signs design: Steven St. Pierre asked that this topic be postponed until the December meeting.
- b. Publishing of records policy for GLT: John J. Bevilacqua provided an update on what he learned since speaking with the Town Clerk Jean Fecteau. The town has a very good policy in place that would also be applicable to the GLT because it is very general. Mr. Bevilacqua just needs the attorney general's office to approve that umbrella coverage.

**New Business**

- a. Volunteers: Gene Cavaliere made a motion to accept Courtney Slater as a new volunteer; Rebecca

Schultz seconded and it passed unanimously.

b. Workshop topic for December 2014: Rebecca Schultz made a motion to dispense of December 23<sup>rd</sup> workshop meeting due to it being too close to Christmas; Russell K. Gross seconded and it passed unanimously.

c. RI Land Trust Council Workshop (Baseline Documentation for Your Protected Lands): Rebecca Schultz attended and provided a written summary of the workshop. "Snapshot in Time" emphasizes the importance of trying to capture the aspects of the property you are trying to protect and deem the most important. The summary listed the purpose of baseline documentation, what it should include and its important points.

d. Junior Land Trust Leadership Council: Rebecca Schultz starting thinking about this when the GLT was discussing volunteers. Honor students need leadership hours, and a good way to get local students involved with the Land trust is to have them get credit for hours volunteering. Stephen Mitchell believes an exploratory meeting needs to be set up with the high school principal, the honors program advisor and a GLT subcommittee; the subcommittee will then bring a report back to the board. Stephen Mitchell, Rebecca Schultz and Gene Cavaliere will be the members of the subcommittee. Gene Cavaliere made a motion to approve the concept of the Junior Land Trust Leadership Council that would consist of high school students; Russell K. Gross seconded and it passed unanimously.

### **Correspondence**

- a. Rebecca Washburn: Pleased GLT renewing Land Trust Alliance membership and will still be able to work with Connie Manes; Stephen Mitchell would like to invite Ms. Manes to the January meeting.
- b. Trust Safety Enhancement Grant & Scholarship Program 2015: The grant portion is to assist members interested in purchasing safety equipment. Many ways the board could spend the \$1,000 so Stephen Mitchell will get the application started and put it on the next agenda for action; the grant deadline is 12/19/14. The scholarship portion is for educational assistance for member employees, but nobody on the GLT is eligible.
- c. RI Land and Water Partnership Summit: Will be held on 3/14/15 at URI campus. Trustees need to let Stephen Mitchell know if they are interested in attending and can register as soon as it becomes open. Rebecca Schultz indicated she would be interested in attending.
- d. Dr. Leslie Hyde: Professor Emeritus from University of Maine and is the representative of the Calwell property (48.5 acres). Would be pleased to work with GLT and Calwell heirs in preserving a portion of the property if the board is interested. Stephen Mitchell will put this on the December meeting agenda for discussion in executive session and will notify Professor Hyde of status.

### **Monthly GLT Activities – Reports** None

**Open Forum** No one present wished to speak at this time.

**Executive Session**: A motion was made by Gene Cavaliere to convene to Executive Session; it was seconded by Russell K. Gross and passed by all. Russell K. Gross made a motion to leave Executive Session, Gene Cavaliere seconded the motion and it passed by all.

### **Executive Session Motions:**

#### **Title 42 Section 42-46-5 (5) Purposes for which meeting may be closed to the public**

Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.

- a. Acquisition of land and / or conservation easement: None

There being no further business before the Land Trust, Russell K. Gross made a motion to adjourn at 7:58 p.m. The motion was seconded by Rebecca Schultz and it passed unanimously.

**APPROVED AT DECEMBER 09, 2014 MEETING.**