

GLOCESTER LAND TRUST  
REGULAR MEETING  
April 09, 2019

The regular meeting of the Gloucester Land Trust took place on April 09, 2019 at the Gloucester Town Hall. Chair Stephen Mitchell called the meeting to order at 7:00 p.m.

Members in attendance: Stephen Mitchell, Roy Najecki, Russell K. Gross, Gene Cavaliere, David Piccirillo, and Legal Counsel John J. Bevilacqua, Sr.

Members Absent: Steven St. Pierre and Janine Pitocco

Minutes: Judi Rix

Guests: Scouts Donald Rossi and Connor Marengo, and their mother/guardian.

**Pledge of Allegiance**

**Open Forum Agenda Items Only:** No one present wished to speak.

**Approval of minutes of previous meetings**

- a. Russell K. Gross made a motion to accept the minutes of the March 12, 2019 meeting; it was seconded by Roy Najecki and passed unanimously.

**Treasurer's Report:** Treasurer Roy Najecki provided an updated treasurer's report for the rest of the Board to review; there was nothing remarkable from last month except for the deposit of the real estate funds. Diane Brennan informed Mr. Najecki that the total amount deposited into the Land Trust's account from those funds was \$84,164.06. Russell K. Gross made a motion to accept the report as presented; it was seconded by Gene Cavaliere and passed unanimously.

**Approval of Bills:**

- a. Russell K. Gross made a motion to pay Judi Rix a total of \$150.00 for March 12, 2019 Minutes; it was seconded by Roy Najecki and passed unanimously.
- b. Roy Najecki made a motion to pay John J. Bevilacqua, Sr. a total of \$1,000.00 for Legal Services for March 2019; it was seconded by Gene Cavaliere and passed unanimously.
- c. Russell K. Gross made a motion to pay Pare Corporation's March 12, 2019 invoice for Hawkins Dam, for a total of \$4803.25; it was seconded by Roy Najecki and passed unanimously.
- d. Russell K. Gross made a motion to pay Pare Corporation's April 03, 2019 invoice for Hawkins Dam, for a total of \$5,641.91; it was seconded by Roy Najecki and passed unanimously.
- e. Gene Cavaliere made a motion to pay Nu-Look Seal Coating Company, Inc. for work at the Joe Sweet Parking Lot, for a total of \$14,800.00; it was seconded by Roy Najecki and passed unanimously.

**Old Business**

- a. Joe Sweet Parking Lot Update: Chairman Stephen Mitchell was happy to report that this project is complete. Chairman Mitchell spoke with David, the owner of Nu-Look, and found out that they were unable to take the top soil from the project and fill the cellar hole at Steere Hill. The soil was nothing but mud, and the project was more complicated than initially thought. David did offer to rent his truck

## Approved Minutes

- out to the GLT and donate the gravel to fill the hole at Steere Hill. Attorney Bevilacqua suggested that Chairman Mitchell inquire about the cost of renting the truck, to see if the Land Trust would like to pursue that option. Roy Najecki made a motion to authorize Chairman Mitchell to contact Nu-Look and get pricing information; it was seconded by David Piccirillo and passed unanimously.
- b. Encroachment on Hopkins Properties Update: Attorney Bevilacqua has spoken to Mr. Jonathan Davies (the landowner), and he has agreed to rectify the encroachment issue and have the pool and shed removed from Land Trust property. Attorney Bevilacqua has given Mr. Davies time to remove the items, and the Board will keep an eye on the situation. If the items are not removed in a reasonable amount of time, the Board will have them removed and send the bill to Mr. Davies.
- c. Eagle Scout Project Update: Scout Donald Rossi came to tonight's meeting to update the Board on the project he has selected and its status. Scout Rossi has decided to build a kiosk at the Joe Sweet parking area. He has been working with an employee at the Home Depot's contractor's desk, and has come up with an estimated cost of \$550. Scout Rossi will attempt to fundraise and get donations to cover the cost, and was hoping that the Land Trust would help contribute to the project. Roy Najecki mentioned that the Board has helped other projects in the past, so this would not be a first. Russell K. Gross suggested that Scout Rossi also contact Scituate Lumber to see if they would consider selling him the supplies for their cost. After some discussion, the Board agreed to fund a portion of the project. Russell K. Gross made a motion to contribute 50% of the cost of supplies for the project, not to exceed \$300; it was seconded by Roy Najecki and passed unanimously. Mr. Najecki will continue to be Mr. Rossi's contact with the Board.
- d. Establishment of Line Account for Hawkins Dam Project: To get this agenda item accomplished, Finance Office Director Diane Brennan needs to have a written resolution from the Board to authorize her to set this line account up. ***Whereas it is the responsibility of the Board to designate funds for a specific purpose, a motion was put forth to provide this resolution. Russell K. Gross made a motion to consent to the adoption of a resolution, authorizing the Gloucester Finance Office and Director Diane Brennan to establish a line account in the Gloucester Land Trust Budget for the Hawkins Dam Project; the motion was seconded by David Piccirillo and passed unanimously.***

### **New Business** (discussions and/or action)

- a. Hawkins Spillway and Causeway Phase II Project Update: Engineers J. Matthew Bellisle and David Matheson contacted Chairman Mitchell to provide an update. Drilling is complete, site visits are also done and all preliminary work is finished; the Board should be getting a report from them very soon. Chairman Mitchell would like to schedule a meeting for himself, Steven St. Pierre and Attorney Bevilacqua prior to the two engineers presenting to the Board. Since no construction activity has begun at the pond yet, it will remain open for fishing for now.
- b. GLT Annual Report of 2018 to Gloucester Town Council: Chairman Stephen Mitchell read from his report, the many accomplishments of the GLT, that he will be presenting to the Town Council. Some of those accomplishments include: installed additional gates and signage on several properties, website has been continuously updated and improved upon, completed another baseline documentation report working with Carol Trocki and her students, recognized Gloucester DPW for all of their help over the year, and started the Hawkins Dam project.
- c. Conservation Commission request for surplus laptop: Conservation Commission Member Roy Najecki put in a request on behalf of the Commission for one of the GLT's surplus laptops. Mr. Najecki indicated it would be very helpful in maintaining their files electronically. Russell K. Gross made a motion to grant Mr. Najecki's request and give the Conservation Commission one of the GLT's surplus laptops; the motion was seconded by David Piccirillo and passed unanimously.

**Correspondence**

- a. RI Land Trust Council E-News (3/22/19): Chairman Stephen Mitchell received a list of RI Land Trust upcoming activities, and will share them with the Board.
- b. Interlocal Trust Membership Update (3/20/19): Chairman Mitchell received a request for updated numbers, and is waiting on the spreadsheet they said they would send him.
- c. Zack Durkin correspondence (3/20/19): Real estate agent, Mr. Durkin, was inquiring about a piece of property adjacent to a property his clients were interested in purchasing. He thought the Land Trust may own the property, and was hoping to get information about whether it would ever be developed. Chairman Mitchell informed him that it did not belong to the Land Trust, and could not speak to its future development.
- d. Diane Brennan – Transfer of Realty Tax (3/13/19): Discussed above in the Treasurer’s report.

**Trail Inspection and Volunteer Hour(s) Reports:** Nothing to report.

**Monthly GLT Activities/Reports:** Nothing to report.

**Open Forum:** No one present wished to speak.

**Executive Session:** There was no executive session held at the meeting this evening.

There being no further business before the Land Trust, Russell K. Gross made a motion to adjourn at 7:55 p.m. The motion was seconded by David Piccirillo and it passed unanimously.

**Minutes Approved:** May 28, 2019 Meeting.