

GLOCESTER LAND TRUST  
REGULAR MEETING  
April 14, 2020

The regular meeting of the Gloucester Land Trust took place on April 14, 2020 via electronic communication (remote ZOOM Video Conferencing). Chair Stephen Mitchell called the meeting to order at 7:00 p.m.

Members in attendance: Stephen Mitchell, Steven St. Pierre, James Giarrusso, Roy Najecki, David Piccirillo, Janine Pitocco and Legal Counsel John J. Bevilacqua, Sr.

Members Absent: Gene Cavaliere

Minutes: Judi Rix

Guests: None

**Pledge of Allegiance**

The link to be a participant at this meeting was available on the Land Trust webpage which was advertised on postings at several locations in Gloucester. (Post Office, Fire Department, Etc.) To expedite matters for the meeting, voting on all bills will be via a “consent calendar process.” The Board will take a single vote on the approval of payment of invoices rather than individual votes. All votes will be by roll call to ensure each vote is noted and the total tallied. This process will apply whenever a vote is required.

**Open Forum Agenda Items Only:** No one present wished to speak.

**Approval of minutes of previous meetings** (discussions and /or action):

MOTION was made by David Piccirillo to accept the minutes of the March 10, 2020 meeting.

MOTION was seconded by Member Janine Pitocco.

DISCUSSION: None.

VOTE: Ayes – 5 (Mitchell, Najecki, Piccirillo, Pitocco, Giarrusso)

Abstain – 1 (Steven St. Pierre due to his absence at that meeting.)

**Approval of Bills** (discussions and /or action):

MOTION was made by Steven St. Pierre to pay the following bills:

- a. Judi Rix a total of \$189.00 for March 10, 2020 minutes.
- b. John J. Bevilacqua, Sr. a total of \$1,000.00 for Legal Services for April 2020.
- c. Northern Landscape a total of \$950.00 for mowing remainder of Phillips Farm Field.
- d. To replenish petty cash for a total of \$300.00.
- e. Midfield Technologies a total of \$475.00 for Web hosting annual payment.
- f. Pare Corporation a total of \$372.00 for permit preparations Feb 1-28, 2020.

## Approved Minutes

MOTION was seconded by Member Roy Najecki.

DISCUSSION: None.

VOTE: Ayes – Unanimous, 6-0 (Mitchell, St. Pierre, Najecki, Piccirillo, Pitocco, Giarrusso)

### **New Business** (discussions and/or action):

- a. Authorization to retain professional services and approval of contract for Lisa Marie Andoscia, Rosewood Consulting Inc.: Ms. Andoscia will write and submit a grant proposal seeking funding for the Hawkins Pond Dam Project in West Gloucester by the April 20, 2020 deadline.

MOTION was made by Roy Najecki to retain the professional services and approve the contract for Lisa Marie Andoscia, Rosewood Consulting Inc.

MOTION was seconded by Member James Giarrusso.

DISCUSSION: Steven St. Pierre asked if the deadline will be met; Chairman Mitchell is confident it will be met. Ms. Andoscia has been working with Pare Corporation and the offices of Senator Reed and Senator Whitehouse. This is a very competitive grant. Once a draft of the grant request has been completed, she will provide Attorney John Bevilacqua, Vice-Chairman Steven St. Pierre and Chairman Stephen Mitchell with a copy prior to submission. She is also looking into some secondary grants as well. She will bill the Land Trust at the end of the month, and she is billing at the rate of \$200 per hour.

VOTE: Ayes – Unanimous, 6-0 (Mitchell, St. Pierre, Najecki, Piccirillo, Pitocco, Giarrusso)

There being no further business before the Land Trust, Steven St. Pierre made a motion to adjourn at 7:11pm.; it was seconded by David Piccirillo and passed unanimously.

**Minutes Approved:** May 12, 2020 meeting.